



Employer

Web Resources

Wisconsin Job Centers provide recruiting solutions for today's job market on the Internet or at your local Job Center. One web location connects you to all these resources.

www.wisconsinjobcenter.org

Search for Qualified Job Applicants

◆ **Wisconsin JobNet** (<http://jobnet.wisconsin.gov/business>). A great value at no cost to you.

Save advertising dollars! Posting *all* your job openings gives you local and statewide exposure to find the *right* candidate, all at no cost.

Increase your market! Listing a job with Wisconsin JobNet automatically places the job on America's Job Bank (www.ajb.org/wi). Use AJB to find resumes of Wisconsin job seekers and connect to national job markets.

Tap active job seekers! Job seekers self-screen themselves based on your job requirements. With over 100,000 user visits per month, JobNet delivers current, active candidates.

Easy Access! Post your job openings using the Wisconsin Job Order System (WJOS). Create, edit, or close job openings online, at your convenience, with a secure system. Access WJOS at <http://jobnet.wisconsin.gov/business>.

Quality! To help communicate your job listings more effectively to diverse job seekers, all job openings are reviewed by local, professional staff using the unique *Quality Job Order Assurance Program*.

◆ **Wisconsin Job Centers** (<http://dwd.wisconsin.gov/dws/directory>)

Get help with interview space, Veteran and minority outreach, job readiness training, job fairs and more. When downsizing becomes necessary, Job Centers can help your employees retrain or transition to new jobs.

Write Better Job Descriptions

◆ **O*NET** (<http://online.onetcenter.org>)

Make your job listing more effective. Use the **Occupational Information Network (O*NET)** to help write better job descriptions using common language for defining and describing occupations. **O*NET Connector** (www.onetcodeconnector.org) provides quick access to O*NET data for writing job descriptions.

◆ **Job Description Writer** (www.acinet.org/acinet/JobWriter/default.aspx)

Write a complete job description using an interactive program based on O*NET.



Business

Web Resources

Wisconsin Job Centers provide recruiting solutions for today's job market on the Internet or at your local Job Center. One web location connects you to all these resources.

www.wisconsinjobcenter.org

Find Information to Grow Your Business

◆ **Wisconsin Job Centers** (www.wisconsinjobcenter.org)

Online find important information to *save time and money* such as employment tax credits, new hire reporting, youth employment, wage trends and more.

Local Job Centers can help with listing your job openings, interview space, job readiness training, Veteran and minority outreach, job fairs and more. When downsizing becomes necessary, Job Centers can help your employees retrain or transition to new jobs.

◆ **Department of Workforce Development** (<http://dwd.wisconsin.gov>)

Access information on Wisconsin's labor laws, Workers Compensation, Unemployment Insurance and other DWD programs and services.

◆ **Wisconsin's WORKnet** (<http://worknet.wisconsin.gov>)

Labor Market Information for Wisconsin. Access occupational information, wage data, demographic, workforce and economic forecasts to better manage your business.

◆ **Business Center** (www.careeronestop.org) Click on "Business Center"

Use a topical index to find Federal information on human resources, laws, regulations, business development, safety, taxes and other help to grow your business. Access the ***Job Description Writer*** and ***Testing and Assessment: An Employer's Guide to Good Practices***

◆ **State of Wisconsin** (www.wisconsin.gov)

Find information on state agencies, programs, laws, and demographics using the one-stop portal to government services in Wisconsin. Access ***Build Your Business*** for information on starting and operating a business and the ***Business Wizard*** for help with licensing, permitting and regulatory requirements.

◆ **Virtual Business Incubator** (<http://www.virtualincubate.com>)

Get started right using the VBI interactive tool for entrepreneurial and business start-up assistance.

The Department of Workforce Development is an equal opportunity service provider. If you need assistance to access services or materials in an alternate format, please contact the Division of Workforce Solutions at 608-26-6974 or TTY at 608-267-9019.

DWSW-14325 (R. 04/2006)

Wisconsin Job Centers 1-888-258-9966

www.wisconsinjobcenter.org

Job Line 1-800-414-5748